

Job Description



1. The Position	
Position	Operations Coordinator
Company information	<p>Founded in 2006 Welsh Power has unrivalled experience within the independent energy sector in the UK.</p> <p>The Company has experience across all aspects of the energy sector having owned and operated large coal and gas fired power plants, created an electricity supply business, owned a power engineering business and latterly developed and managed portfolios of smaller flexible embedded power generation plants operated both in reserve services and merchant peaking power markets.</p> <p>The company currently manages 528 MW of highly efficient, flexible, gas fuelled power plants and has the aspiration to grow this number in the year ahead. These power facilities play a key part in enabling the UK to manage its electricity generating capacity as it moves towards a low carbon future. Designed to start remotely at very short notice, the gas peaking portfolio will play a key role in meeting the challenges presented by the growth of low carbon power generation and ensuring security of supply during this process.</p> <p>In parallel with the successful development one of the largest peaking portfolios, Welsh Power has used its skills, experience and knowledge to pursue strategic investment in grid stability, inertia and dynamic containment services. Testament to our success in this area is Welsh Power's establishment of Rassau Grid Services – Synchronous Condenser. This significant and bespoke grid stability plant was brought into service by Welsh Power in Feb 2022. A further four synchronous condensers located across Scotland are in the development/project delivery process for delivery in 2023-24. Welsh Power continue to seek further development opportunities in grid stability and battery developments across the UK.</p> <p>The company therefore seeks applicants to assist it operate, administer and co-ordinate these assets from its Cardiff HQ</p>
Position Summary	This varied role offers the successful applicants the opportunity to become familiar with, co-ordinate, administer and report on the commercial, technical and operational performance and maintenance of the company's flexible power and grid stability assets.
How to Apply?	Please send a CV to: careers@welshpower.com
Manager	The successful candidate will report on a day to day basis to the Operations Manager & ultimately to the Operations Director .
Key Accountabilities	<p>The role will consist generally of the following activities: -</p> <ul style="list-style-type: none"> • Health, Safety and Environment - To monitor and manage site access and to ensure safe working practices and procedures are being adhered to by our service partners/providers and to maintain and update the company's environmental documentation. • Operational Response -To provide first line communications and response, liaising and reporting relevant support service providers, customers and stake holders and management. • Asset Supervision - Become familiar with and be able to monitor and interrogate remote plant software. Monitor and manage individual machine availability working closely with providers of Operations and Maintenance services to effectively manage availability, service and support.

	<ul style="list-style-type: none"> • Asset Availability - To make (via electronic portals), monitor, and report on daily declarations of availability of individual generators and plant to management and customers including National Grid and our utility trade partners. • Call Monitoring - To monitor automatically issued power plant despatches, liaising directly with the Service Desks of our respective operations providers to manage performance, minimize downtime, manage call-outs and ensure expedient return to service. • Performance Reporting - To log, compile and issue operational reports to management on a regular basis highlighting performance, faults, downtime, loss, planned and unplanned maintenance and the costs of such interventions.
2. Person Specification	
Knowledge, Skills, Attributes and Qualifications	<p>In order to succeed in this dynamic and reactive role, the successful applicant will possess and be able to demonstrate the following:</p> <ul style="list-style-type: none"> • A strong service administrative or technical/service background ideally with experience and knowledge of powergen equipment / supply / support or service. • Qualified to a minimum Level 4 / HNC / BTEC Professional / NVQ in either engineering / technical or service/admin discipline; • Some commercial experience/appreciation in the technical service industry / environment would be of benefit. • A good understanding of or experience in operational Health, Safety and Environmental issues (training will be provided); • Be able to demonstrate excellent spoken and written communications skills. • Demonstrate proficiency in the use of computer applications, including MS Office with the potential to learn new power plant-based applications (training will be provided); • Be able to work flexibly within the requirements of a shared operational cover rota. • Willing to undertake job specific training and development as necessary.
What We Offer	<ul style="list-style-type: none"> • Based in our modern City Centre offices in Cardiff. • 37.5 hours per week as part of shift rota covering the operations desk 24 hours a day 365 days a year • Be part of an exciting, innovative, passionate, and entrepreneurial team environment at the cutting edge of new energy developments and innovations. • Competitive salary, bonus and benefits package, and eligibility for a tax-free employee dividend. • Opportunities for continuous training and development in line with business needs. • Automatic participation in an employee-owned business structure, with the positive working culture and financial benefits that this affords. • 25 days of annual leave plus bank holidays (can be up to 30 with holiday loyalty scheme). • Opportunity to be involved in the cycle-to-work salary sacrifice scheme.

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| | <ul style="list-style-type: none">• Opportunity to be involved in regular social activities organised by the Wellbeing team. |
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As a Welsh Power employee, you are required to comply with all Welsh Power policies and procedures.