

Job Description



1. The Position	
Position	Assistant Commercial Accountant
Company information	<p>Welsh Power Group Limited is an employee-owned entrepreneurial energy business. The company's focus is on providing flexible generation and grid stability services to support the UK energy sector's transition to net zero.</p> <p>Welsh Power has developed and built some 27 separate power assets in the last 6 years and operates a portfolio of 550MW's of flexible generation on behalf of several investors as well one of the first dedicated grid stability facilities in the UK. Welsh Power has recently been awarded contracts to build four large grid stability projects for National Grid ESO in Scotland.</p> <p>Welsh Power is not an asset owner but develops, constructs, and operates power assets on behalf of financial investors. Within the sector this makes Welsh Power unique.</p>
Position Summary	<p>This is an exciting role for an enthusiastic, highly collaborative individual to support the Finance Manager in providing a high-quality, effective financial operations and reporting function. The Assistant Commercial Accountant will be part of a commercial finance team of 5, and part of a wider finance team of 12.</p>
How to Apply?	<p>Please send a CV to: careers@welshpower.com</p>
Manager	<p>The successful candidate will be reporting to the Finance Manager.</p>
Key Accountabilities	<p>The Assistant Commercial Accountant will support the team by performing various tasks, including but not limited to:</p> <ul style="list-style-type: none"> ○ Month end reporting for multiple project companies (to gross margin level). ○ Assisting with the reconciliation of key account codes and raising and posting of accruals and relevant journals. ○ Own and maintain revenue settlement and cost validation tools. ○ Understand financial performance, tracking and resolving actions in a timely manner. ○ Support ad-hoc process simplification projects. ○ Maintain financial and operational metrics used in KPI analysis. ○ Assisting with the annual budgeting cycle. ○ Providing analytical support for Commercial analysis and/or undertaking. ○ Supporting other financial administrative matters for the project companies. ○ Provide support and ad-hoc analysis as required by Management. <p>This list of duties may be subject to change to meet the future requirements of the business, and therefore the above list is neither exclusive nor exhaustive.</p>

2. Person Specification

Knowledge, Skills, Attributes and Qualifications	<ul style="list-style-type: none"> ○ Studying towards a professional qualification (AAT or CIMA). ○ 1-3 years previous experience in finance ○ Strong Excel skills. ○ Be comfortable working to deadlines. ○ Demonstrate understanding of financial reporting including income statements and performance dashboards. ○ A collaborator, able to work effectively and efficiently with people and independently. ○ Have a flexible and committed approach to work. ○ Fully open and transparent in communication, and not afraid to admit mistakes or personal limitations to colleagues and peers. It is essential that the candidate adheres to the principal of not hiding anything, and reporting mistakes. Welsh Power do not judge, but we need to be made aware of challenges/issues straight away so we can work together quickly to overcome them.
Special Features	<p>The role will be based at our Cardiff City Centre office, however the company does allow employees flexibility e.g. by remote working (noting that during the initial period the role will need to be in the office to ensure adequate training). Occasional travel may be required for industry events and/or meetings.</p> <p>The position is full-time with a 37.5 hour working week (excluding hour breaks for lunch each day).</p> <p>Welsh Power operates in accordance with Government guidelines in relation to Covid-19. Please feel free to enquire prior to this should you have any concerns.</p>
What We Offer	<ul style="list-style-type: none"> ○ To be part of an exciting, innovative, entrepreneurial team environment at the forefront of new energy developments and innovations. ○ Competitive salary, bonus and benefits package including eligibility for a tax-free employee dividend. ○ Opportunities for continuous training and development in line with business needs. Welsh Power will encourage any professional training and ambitions to gain relevant professional qualifications and will fund relevant professional memberships. ○ Automatic participation in an employee-owned business structure, with the positive working culture and financial benefits that this affords. ○ 25 days of annual leave plus bank holidays (can be up to 30 with holiday loyalty scheme). ○ Opportunity to be involved in regular social activities organised by the Wellbeing team. ○ Opportunity to be involved in the company electric car and/or cycle-to-work salary sacrifice schemes. ○ A high-quality office environment located in the heart of Cardiff city centre.

As a Welsh Power employee, you are required to comply with all Welsh Power policies and procedures.