

Job Description



1. The Position	
Position	Project Manager
Company information	<p>Welsh Power Group Limited is an employee-owned entrepreneurial energy business. The company's focus is on providing flexible generation and grid stability services to support the UK energy sector's transition to net zero.</p> <p>Welsh Power has developed and built some 27 separate power assets in the last 6 years and operates a portfolio of 550MW's of flexible generation on behalf of several investors as well one of the first dedicated grid stability facilities in the UK. Welsh Power has recently been awarded contracts to build four large grid stability projects for National Grid ESO in Scotland.</p> <p>Welsh Power is not an asset owner but develops, constructs and operates power assets on behalf of financial investors. Within the sector this makes Welsh Power unique.</p>
Position Summary	<p>As a Project Manager you will primarily be responsible for managing the construction of new grid stability facility projects across Scotland for two years, and then after this, other power projects (including grid stability, battery storage, renewable and flexible generation) across the UK. Primarily managing projects through the design, construction, commissioning and testing phases of project delivery, the role will also include significant involvement in the early (pre-planning and pre-funding) developmental phase of each project, as well as managing the transition into the facilities becoming operational assets.</p> <p>This is a key role to help Welsh Power grow and maintain its position as leading developer and operator in the UK power sector.</p>
How to Apply?	Please send a CV to: careers@welshpower.com
Manager	The successful candidate will be reporting to the Head of Project Delivery
Key Accountabilities	<p>You will undertake various tasks, including but not limited to:</p> <ul style="list-style-type: none"> ○ day-to-day project management of grid stability projects in Scotland for two years, and then various power facility projects (including grid stability, battery storage, renewable and flexible generation) across the UK, and particularly through the construction phase of these projects. ○ ensuring the projects are successfully delivered in accordance with the main objectives i.e. to deliver each project: safely; to the desired quality; on time; on budget; in compliance with relevant legislation; and to maximise opportunities for eliminating hazards, reducing risks and reducing the carbon footprint. ○ managing third-party projects contractors and consultants, including EPC Turnkey contracts, civil engineering infrastructure design & build contracts, cable laying D&B contracts, administering a variety of standard form (such as NEC, MF/1 and FIDIC) and bespoke contract forms. ○ managing the successful delivery of the grid connections for each project with the various Distribution Network Operators (DNOs), TOs and the National Grid, including the preparation of connection applications. ○ fulfilling the role of "client" under the CDM Regulations 2015 for each project and helping to ensure that the "Principal Designer(s)" and "Principal Contractor(s)" fulfil their statutory roles under CDM.

- managing **internal and external stakeholders** including landowners, investors and customers to ensure successful project outcomes.
- **reporting** to the Head of Project Delivery, and to project investors on progress, programme, risks and issues.
- negotiating and agreeing changes to the project scopes, programmes and budgets with third party contractors.
- ensuring project **compliance with the planning consent and conditions** (discharging conditions where necessary), **UK legislation** and the **project technical specifications**.
- **producing, maintaining and presenting key project management documents** such as the Project Management Plan, Master Project Programme, Monthly Reports, Risk Registers and the Pre-Construction Information.
- chairing **design review and HAZOP sessions** and reviewing design submissions and management reports submitted by the third-party project contractors and consultants.
- **arranging, attending and chairing project meetings** in person and via video-calls and ensuring minutes are recorded and actions followed up and completed.
- attending regular (weekly) **site visits** (initially in Scotland and then around the UK) to inspect the on-site work and progress and to review the performance of our contractors. International travel for meeting suppliers or attending factory inspections may be required from time to time.
- establishing and maintaining robust **document management** systems.
- researching and keeping up to date with technology updates.

This list of duties may be subject to change to meet the future requirements of the business, such, it is neither exclusive nor exhaustive.

2. Person Specification

Knowledge, Skills, Attributes and Qualifications

- a **highly organised and proactive project professional** with a proven track record of managing and delivering projects within the **construction and power sectors**. 10+ years' experience working in a construction project environment and within the power sector projects is essential.
- possessing a good understanding of the processes for procuring, designing, constructing and commissioning new power sector assets, and preferably with a passion for contributing to the UK energy sector's transition to net zero.
- **degree in an Engineering discipline** (electrical engineering is preferred). A degree in project management would be considered.
- **membership of a professional engineering and/or project management institution** (such as CMI, APM, ICE, IMechE, IET etc) is preferred.
- working knowledge and understanding of the **CDM Regulations 2015**.
- highly computer literate; proficiency in **Microsoft Office** including, but not limited to; Word, Excel, Outlook and **Project** (or similar gantt chart/programme software).
- other relevant training certifications such as IOSH, NEBOSH, CSCS, First Aid at Work etc would be beneficial, but not essential as training certifications will be provided where necessary and if the candidate is suitable.

	<ul style="list-style-type: none"> ○ excellent verbal, written and presentation communication skills are essential. ○ high level of organizational skills and attention to detail is essential. ○ fully open and transparent in communication, and not afraid to admit mistakes or personal limitations to colleagues and peers. It is essential that the candidate adheres to the principal of not hiding anything, and reporting mistakes and potential risks immediately. Welsh Power do not judge, but we need to be made aware of challenges/issues straight away so we can work together quickly to overcome them. ○ tenacious and persistent in overcoming challenges. ○ ability to self-motivate and effectively manage own workload and to prioritise tasks appropriately. ○ team player who works effectively and efficiently with and through people. ○ a flexible and committed approach to work. ○ demonstrates a professional approach and attitude at all times. ○ natural curiosity and a willingness to investigate and solve problems proactively and an ability to quickly assimilate information from different sources. ○ full clean driving license.
<p>Special Features</p>	<p>The role is fairly flexible in terms of location, involving a combination of regular (normally weekly) site visits to the projects that the candidate will manage (initially in Scotland, and then around the UK), occasional visits to our Cardiff City Centre office when required, as well as working from home.</p> <p>Whilst the position is full-time with a standard 37.5 hour working week (excluding hour breaks for lunch each day), the role is results focused, and the candidate will be expected to manage their time accordingly.</p> <p>Welsh Power operates in accordance with Government guidelines in relation to Covid-19. The measures we are taking will be discussed during the interview for applicants progressing to this stage. Please feel free to enquire prior to this should you have any concerns.</p>
<p>What We Offer</p>	<ul style="list-style-type: none"> ○ To be part of an exciting, innovative, passionate and entrepreneurial team environment at the cutting edge of new energy developments and innovations. ○ Competitive salary, bonus and benefits package, and eligibility for a tax-free employee dividend. ○ Opportunities for continuous training and development in line with business needs. Welsh Power will encourage any professional training and ambitions to gain relevant professional qualifications (such as Chartered Engineer or Chartered Manager) and will fund up to two professional memberships (such as CMI, APM, ICE, IMechE, IET etc). ○ Automatic participation in an employee-owned business structure, with the positive working culture and financial benefits that this affords. ○ 25 days of annual leave plus bank holidays (can be up to 30 with holiday loyalty scheme).

- Opportunity to be involved in the cycle-to-work salary sacrifice schemes.
- A high-quality office environment located in the heart of Cardiff city centre.
- Opportunity to be involved in regular social activities organised by the Wellbeing team.

As a Welsh Power employee, you are required to comply with all Welsh Power policies and procedures.